

10/9/13 Booster Meeting

Present: Leslie Brown-Booster Pres, Suzanne Bates-Crandall-Booster Sec, Catherine Myers-Booster Treasurer, Becky Hogan-Membership Chair/Unified sports, Kim Razauskas-Booster Bash Chair, Cindy Wright-Concession Chair, Cheryl Stevens-Mulch Chair/V Football, Mary Storch-Booster Rep Liaison, Tara Glick-Website Chair, Wayne Mook-Athletic Director, Kim Schemmel-JV FHockey, Korriw Watkins-JV Wrestling, Zandra Reynolds-JV B Bball, Lori Pasquale-V Soccer, Mindy Hand-Track, Betz Wild-V Baseball, DebbieCompere- Cross Country, Hope Stein-G V Lax, Miriam Morrow-JV Ftbl, Christy Simonds-V Softball, Sharon Burke-JvV Cheerleading, Chris Myers-Swimming, Jake Derlink-Boys Lax/JV G soccer, Donna Sullivan-G Basketball, Kathy Kline-Vball, Missy Bachrofy-Softball, Kim Schmidt-Tennis-

President called meeting to order at 7:05pm.

Secretary Report- Suzanne stated minutes were posted on website and a few copies made. Moving forward we don't plan to make copies. Asked for any changes if not can we have motion to approve. A motion made and was 2nd. Minutes approved.

President Report-Leslie reported " it has been a busy month"- items will be discussed through out meeting.

Vice President Report & Fundraising- Leslie presented in Nina's absence. 2 more stadium signs are up and a 3rd will potential be up by 12/31/13.

Booster Bash- Kim reported a Sold Out event!!! Profit of \$11,800. Next year date set for 9/27/14. Betz Wild reported baskets with \$200 range did best. Suggestion made to keep a shared file to show which local businesses have already been or plan to be solicited. Thank you notes to all who donated will be sent as well as an AD in SP Voice. Rep reported some parents questioning the need to raise money for team when team has high acct balance. Some teams are "saving" to prepare for construction period

Leslie asked Mary to do survey of reps how each team collects money. Mr Mook reported he has all this info. Mr. Mook stated he and Mr. Bathras previously raised concern about team accts with large balances. Stating its not right to ask parents to write checks for team dinners etc when there are large balances. New this year- teams have to submit a budget. Assessment of balances / projected expenses and reasons for savings will be made. Mr. Mook expressed coaches have uncertainty with construction whether they will have uniform money etc.

Catherine reported the Boosters has enough money saved to cover operating expenses for 3 years.

A rep questioned about "Team Mom Accts" - Mr. Mook said if there are - they MUST be closed immediately. Mr. Mook stated if kids fundraise the funds go into school acct. If parents fundraise money goes into team acct. Mr. Mook stated in the past he was often

bypassed so unaware of fundraiser, new written process is in place this year to ensure he is aware of all fundraisers.

BoosterBash committee- acknowledged!!! Great job

Mulch- Cheryl Stevens- no report - will continue to chair / no date yet - Mook will check will business department to see when rock n roll revival dates are. 3/29 is open.

Concessions-Cindy Wright- Home Coming is over. Was asked about Chic Filet, Cindy responded there is not enough profit. Brian Boru is cooking chic sandwiches and donating baked potatoes and we have a much larger profit margin. Confusion regarding whether Cindy was staying on next year, was clarified. Cindy is planning on staying on board. Cindy would however like if someone stepped up to assist her with the indoor concessions. Plan to have indoor concessions during wrestling tri matches. Wrestling rep asked to let Cindy know dates. Will also move forward with during basketball/ volleyball. Cindy will research costs for convection oven / outlets etc for next meeting.

Treasurer Report- Catherine Myers - Report was emailed out prior to meeting. Reported the accountant's report is off due to booster baskets not included. The Financial statement on website. Question made whether coaches receive these reports, Mr. Mook reported he sends coaches the team acct balances. An issue was raised that Team Moms tend to control money, however the team reps get reports. Team reps need to assure Team Moms also are aware of acct balances.

Membership Report- Becky Hogan- 65% Participation at this time. JV Field Hockey, JV and Varsity Boys Soccer have 100% participation. Varsity Volleyball currently has No membership. Volleyball rep to look into. Becky asked to email her to see who has paid. Encourage parents to Register online!!!/ no fees to do so. Zandra questioned hardship cases. Becky responded only the coach should be involved directly with Membership coordinator.

Booster Rep-Liaison - Mary Storch -Discussions thus far will materialize into a written guide / general direction- expectations for reps etc.

Website- Tara Glick - Thanked for everyones patience. Is aware there are still a few individuals in need of help with uploading /sample letters etc/ template form etc. Tara asked to contact her in you need assistance. Reported website has many capabilities we haven't used yet: still learning. Leslie requested to have link to sports schedule / digital sports !! Tara to add. Tara also stated the website is also an opportunity for fundraising-businesses can place adds on website. A scrolling thank you to those who have donated will be added. Question raised whether online payment is secure. Tara to confirm.

Athletic Director Report- Mr Mook - Hall of Fame was awesome event "dont make money but won't loose money". Goal to continue to honor those instrumental in athletic program ! Past inductees get invited.

Mr. Mook presented and reviewed the Athletic Budget which has to be approved by school (only department that has to be approved). County Bus budget does not cover our actual costs. Track who often goes out of county fundraises to pay for. County Coord determines allocations for each sport. The gate revenue we get half. Mr. Mook matches what BOE gives in supplies out of our gate revenue. Booster fund - uniforms/supplemental. Unified program is given special Olympic grant money paying for uniforms etc.

Team budgets: Coaches submit team budget - new for coaches !! Mr. Mook reported when Team Moms are collecting checks - if school act- must be submitted right away - school WILL NOT deposit if held longer than 10 days.

Dates to note:

Thur 11/7- Winter Sport Reg 4pm cafeteria. Physicals must be after 6/1/13. Student guide-Code of Conduct- Birth Cert- Injury Report Form must be turned in. If played fall sport -only need student guide and injury report.

11/15- First day of Winter practices.

12/2 Team picture day.

Discussion regarding Concussion - Avg 1/day : is it due to air on side of caution? Mr. Mook stated Casey is looking at symptoms- Notify principal/ counselor/ nurse - it is academic issue too !!!!! BOE and superintendent are notified as well.

Impact testing this winter - computer program- Casey will perform at school Boys girls ball wrestling. Cheer leading. Certain indoor track 9th and 11th graders Results - info available to doctors.

Admin Report- Mr. Smith not present.

New Business- None

Old business/ Action Items:

- decision on golf tournament/ 3rd fundraiser - discuss next mtg
- booster reps (jv volleyball/Glax/unified) all identified.
- review booster rep description- discuss next mtg
- team accts reviewed / develop policy in progress
- develop policies for concessions- Cindy and Leslie working on
- identify parent CPA- currently in progress
- website - decided to encourage but not make online reg mandatory
- website modification- Tara working on

Mtg adjourned 8:27pm

10/9/13 Action Items

- Complete thank you notes and SP Voice Thank you Ad for Booster Bash
- Determine date for mulch sale
- Identify a concession In-Side asst for Cindy
- Cindy to research convection prices and feasibility
- Tara to add sports schedule link on website
- Tara to confirm credit card payment- secure site
- discuss golf tournament/ 3rd fundraiser
- develop booster rep job description
- develop concession policies
- Parent CPA